



# VILLAGE OF WINNECONNE

*The Community of Opportunity*

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

www.winneconnewi.gov

## MINUTES

### VILLAGE BOARD

**Tuesday, October 15, 2024, at 5:30 pm**

**Village Board Room, 30 South First Street**

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#### **Call to Order**

Meeting called to order by Pro-Tem President, Trustee Steve Foster, at 5:30 pm.

**Roll Call:** Foster present, Kubasta present, Olson present, Bouras present, Janikowski present, Stelzner present, Boucher absent.

Also present Administrator Logan Fuller and Attorney Chad Wade.

**Pledge of Allegiance** said in unison.

#### **Regular Business**

**Motion by Olson second by Bouras** to approve consent agenda and payment of bills:

- September 17, 2024, Treasurer's Report/Balance Sheet
- September 17, 2024, Budget Comparisons
- September 2024 Check Register

**Motion passes by roll call vote: Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Foster-aye 6-0-0**

**Motion by Kubasta second by Janikowski** to approve September 17, 2024, Village Board Minutes

**Motion passes by voice vote 6-0-0**

#### **Communications**

None

#### **Public Participation**

Resident at 634 Riverview Dr. expressed thanks to Trustee Olson and Administrator Fuller for the communication regarding the CSM application process and approval to merge two lots. Shared improvement plan to update lots and raise value.

#### **Administrator's Report**

**Switchgear** – using 100% of expansion and added 60 employees local to the area. Growth in business last year was 60% and increase expected next year of 40%.

**Land Sales** – interest in the industrial land by a small business for only an acre or two

**Wolf Run** – building permits pulled for five homes; because of recent rains, the roads are six months behind schedule

**ATC** - powerlines drop 8ft causing concerns with wetlands; meeting with all interested parties to determine the connections desired

Finance Meeting – Dec. 10<sup>th</sup> meeting with other administrators from around the state, Sen. Rachel Cabral-Guevara and Sen. Howard Marklein, State of WI Finance Chair, for a financial Q & A session about topics including ETF insurance costs, Title 10 restrictions and levies.

EMS – cost increase from Oshkosh Ambulance. Cost for one ambulance and outfitting is \$1 million. One ambulance can't serve nine communities. Alternatives not cost effective with increases this year and next.

Grants – Marble Park Committee and John Broderick looking into grants to offset costs of Marble Park renovation. IDB matching grant money of \$250,000 available for expanding or new businesses.

N. 8<sup>th</sup> Ave. – 2024 road reconstruction to be assessed in 2025 after project complete. Were able to capture cost savings by consolidating with Lake Winneconne project. Early payments can be made prior to Nov. 1, 2025 without interest or penalty.

5 yr Capital Improvement Plan (CIP) – Presented to Personnel & Finance Committee. Upon approval will post the next 5 yr plan, to be reviewed yearly going forward.

Budget Review Workshop – 2025 proposed budget review in conjunction with Personnel and Finance meeting on Nov. 11<sup>th</sup>.

Public Hearing Notice – to be sent to Winneconne News to post by Oct. 27<sup>th</sup>.

Budget Approval – hope to approve 2025 budget at Nov. 17 board meeting.

Bridge Lighting Project – working with Albright family on details.

### **Committee Reports**

**Beautification** – Highway cleanup went well, will be including National Honor Society Students again next year, did great job; received a \$750 grant for gazebo landscaping.

**Cemetery** – Updating fees and fee schedule to reflect DPW hours and office hours; talked about tree replacements in cemetery in 2025.

**Fire District** – Annual pump tests complete; added another person to EMR team, Fall Fest was successful for handing out applications and interacting with public. Next meeting Nov. 11 at 6:30 pm at Fire Station.

**Historic Preservation** – fundraising for historical marker at Fall Fest raised about \$100, asking businesses for donation towards dedication ceremony and celebration of historical marker when put in place.

**Library** – open late Oct. 17, approved 2025 holiday closings and special events, Library meeting moved to Sept. 16 instead of 9<sup>th</sup>, Library Highlight Booklet ready soon.

**Parks** – planted trees by dog park, Lake Winneconne Park to be complete in two weeks, Marble Park fundraising begins for phase one. Next meeting Tues, Nov. 12 at 3:30 pm.

**Personnel & Finance** – Items discussed later in agenda.

**Plan Commission** – didn't meet

**Public Safety** – building secured stand-alone firing range for training and practice behind the compost area, ordinance to ban violators of mooring fees and rules, Homecoming Fri 10/18, 2025 budget includes fleet proposal for two vehicles, kudos to Logan and Mike for detailed work on budget, Trick or treat is Oct 31 from 4-8 pm; flock cameras assisted in two lost ladies from Menasha being reunited with family, lady choking – Lt. Sorenson first on scene and performed Heimlich procedure, saving her life, WPD organized in 1951 with first officer.

**Public Works** – N. 8<sup>th</sup> Ave to be paved on Thursday, internal audits on water bills, RO open house will be 10-24-24 at 10am to noon and 4-6pm at Meadow St. well. Ribbon cutting at 10 am, featured in League of Wisconsin Municipalities magazine and AWPA, a Public Works magazine, highlighting the Village of Winneconne RO Water system. Sending out letters for tree abatement ordinance for ash tree removal, resident asked questions on who and how wood is getting chipped – Nate’s Tree Service chips all at once and takes the materials at no cost to Village. Next meeting Mon. Nov. 11 at 11 am.

**Old Business**

None

**New Business**

**Motion by Janikowski second by Stelzner** to approve the purchase of vehicles for Police and Public Works as proposed under the fleet management plan to the Personnel and Finance Committee adding contingency that vehicle stays in Village limits. After some discussion, Janikowski withdraws motion based on employment requirements.

**Motion by Bouras second by Olson** to approve the purchase of vehicles for Police and Public Works as proposed under the fleet management plan to the Personnel and Finance Committee

Start of fleet management program. PS and PW to change out vehicles every 2-3 years while vehicles have value and covered by warranty. Save approx. \$60,000 in upkeep charges. State’s fleet program lucrative. PS – some equipment will transfer from old to new vehicles. PW – current trucks 11 and 15 years old with high mileage, newer ½ tons have better hauling capacity and mileage

**Motion passes by roll call vote: Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Foster-aye 6-0-0**

**Motion by Bouras second by Kubasta** to approve the use of remaining ARPA funds to be split between Police and Public Works for the construction of a firing range and UTV.

Funds of \$18,000 to split evenly between Police and Public Works departments. Overages would come out of each specific department’s budget.

**Motion passes by roll call vote: Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Foster-aye 6-0-0**

**Motion by Janikowski second by Kubasta to table** the Village Administrator employment agreement until November

**Motion passes unanimously by voice vote 6-0-0**

**Motion by Kubasta second by Bouras** to approve the Verizon contract for rent of the water tower

New contract doubled income. Restricted funds remain with tower maintenance.

**Motion passes unanimously by voice vote 6-0-0**

**Motion by Janikowski second by Olson** to approve the contract for sludge hauling  
Contract with Waldvogel for four years at \$6,000 per year  
**Motion passes by roll call vote: Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye,  
Janikowski-aye, Foster-aye 6-0-0**

**Motion by Olson second by Janikowski** to approve change order number 1 for the  
reconstruct of Birch Street in the amount of \$10,416.42 due to soil conditions.  
**Motion passes by roll call vote: Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye,  
Janikowski-aye, Foster-aye 6-0-0**

**Motion by Bouras second by Olson** to approve the CSM for 634 Riverview Dr., combining  
parcels 191-0221 and 191-0222.  
**Motion passes by roll call vote: Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye,  
Janikowski-aye, Foster-aye 6-0-0**

**Motion by Kubasta second by Olson to table** approval of the Personnel Policy Handbook  
until November  
**Motion passes by roll call vote: Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye,  
Janikowski-aye, Foster-aye 6-0-0**

**Motion by Janikowski second by Kubasta** to approve 2025 health care offerings for Village  
employees  
Costs rose this year by 9%, Village pays 80% and staff pays 20%. Incentive offered to  
not take insurance through Village policy. Each year will have conversation on costs.  
**Motion passes by roll call vote: Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye,  
Janikowski-aye, Foster-aye 6-0-0**

**Motion by Janikowski second by Kubasta to table** closed session pursuant to Wisconsin  
State Statute 19.85(1)(c) to consider employment, promotion, compensation or  
performance evaluation date of public employees until November meeting.  
**Motion passes by roll call vote: Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye,  
Janikowski-aye, Foster-aye 6-0-0**

**Motion by Bouras second by Janikowski to adjourn meeting at 6:53 pm**  
**Motion passes unanimously 6-0-0**

**Next meeting:** November 19, 2024, at 5:30 pm in Board Room.

Clerk Wasinger  
Attest: Village Board Approved 11.19.24  
Publish: Winneconne News 11.27.24